

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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To Members of the Staffing Committee

You are hereby summoned to attend a meeting of the Staffing Committee to be held at **7.30pm on Thursday 16th May 2024** in the Windrush Room at The George Moore Community Centre.

Meeting papers are available at the link [Papers](#)

Sharon Henley

Mrs Sharon Henley

Clerk/RFO

10th May 2024

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Approval of the draft minutes of the meeting held on 16th October 2023.
4. Matters Arising.
5. Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to employment matters. As such, the press and public are excluded from the meeting.
6. Equality Act 2010 (see <https://www.acas.org.uk/discrimination-and-the-law>): To consider Council's duties under the act, advice received, and any further actions required.
7. Work-Related Stress (Paper 1): To consider HSE advice and agree further actions.
8. Dignity at Work Policy (Paper 2): To review current policy and discuss/agree actions that may be required.
9. Annual Staff Appraisal Process: To agree arrangements for 2024.
10. Non-Contractual Staff Overtime Payments: To discuss/agree any recommendations for full Council.
11. HR Consultant: To discuss/agree future provision.
12. To note Committee Clerk employment arrangements.