



Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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To Members of the Staffing Committee

You are hereby summoned to attend a meeting of the Staffing Committee to be held at **6.00pm on Tuesday 22nd October 2024** in the Community Café at The George Moore Community Centre.

Meeting papers are available at the link [Papers](#)

Sharon Henley
Mrs Sharon Henley
Clerk/RFO

16th October 2024

AGENDA

Public Session: Opportunity for members of the public to speak on items on the agenda for a maximum of 3 minutes, as per Standing Orders.

1. Apologies for absence.
2. Declarations of Interest.
3. Approval of the draft minutes of the meeting held on 25th July 2024.
4. Matters Arising.
 - 4.1 Review of staff contracts.
 - 4.2 Date and arrangements for Organisational Review by HR Consultant.
5. Local Government Pay Review 2024-25: To receive an update from the Clerk.
6. Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to employment matters and related statutory obligations. As such, the press and public are excluded from the meeting.
7. Staff Appraisals (Confidential Papers 1a, b, c & d): To review completed appraisals and agree any recommendations to full Council.
8. Equality Act 2010: To receive an update following actions from the last meeting and agree further actions.
9. Job Shadowing and holiday cover arrangements: To review and agree any further actions required.
10. Draft Budget 2025-26 (Confidential Papers 2a, b & c): To review relevant budgets and supporting information and make recommendations to Council.