

Bourton-on-the-Water Parish Council

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To Parish Environment Committee Councillors

You are hereby summoned to attend a **Parish Environment Committee Meeting at 7.00pm on Wednesday 13th November 2024 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

V. Oliveri

Mrs Vanessa Oliveri
Committee Clerk

7th November 2024

AGENDA

Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).

- 1) **Apologies for absence**
- 2) **Declarations of Interest**
- 3) **To receive and approve the minutes of the meeting held on Wednesday 9th October 2024.**
- 4) **Matters Arising:**
 - a) Grass verge agreement with GCC Highways. – To receive an update.
 - b) To receive an update on the installation of the Victoria Cross plaque at the War Memorial on the village green.
 - c) Scouts offer of voluntary work – To note that a risk assessment was to be provided from the Scouts prior to carrying out the voluntary work on the flower beds in the village. Cllr Launchbury to update.
- 5) **Finance:**
 - a) To note the current Burials & Allotments and Village Maintenance Summary Report (**Paper 1**) and the Earmarked Reserves report (**Paper 1a**).
- 6) **Churchyard & Cemeteries:**
 - a) Dropped Kerbs at Cemetery:
To receive an update from Cllr A Roberts on adaptations to driveway kerbstones at Cemetery for wheelchair access onto grassed areas as a result of meeting with AP Transport on site to discuss the requirements.
 - b) To agree amount of annual donation to St Lawrence PCC for churchyard mowing for 2024-25 and 2025-26 (**Paper 2**).
- 7) **Allotments:**
 - a) To receive a report on the October allotment inspections and agree actions.
 - b) Piece Hedge Allotments: To note relinquishment of Plot 92A, consider request from existing tenant to switch to this plot and agree whether plot is to be split.
- 8) **Village Maintenance:**
 - a) Village Maintenance Contract: To receive an update of a meeting held on 11th October with the contractors to go through the progress of the scheduled works.
 - b) Village Maintenance Contract: To clarify the extent of the hedge cutting between Beddome Way and Croome Gardens.
 - c) To consider request from resident re village centre planter (**Paper 3**).

- 9) **Village Green:**
- a) **Maintenance of slabs along riverside walk:** To receive an update from Cllr A Roberts on the maintenance of slabs along the riverside walk required.
 - b) **Bulb Planting:** Cllr B Hadley to update the committee on bulb planting on the village green.
 - c) **Village Green Risk Assessments:** To consider a draft checklist for inspecting the Village Green (**Papers 4a & b**).
- 10) **Village Green Hire Policy:** To review existing policy and confirm permitted frequency of bookings.
- 11) **Back of War Memorial Regeneration Area:** To receive any updates from the working party.
- 12) **Regeneration of the pavement area in the High Street by the Cheltenham bus stop:** To receive any updates from the working party.
- 13) **Accessibility Audit:**
Dropped kerbs – To receive an update of the installation of the three dropped kerbs in the locations agreed arising from the Accessibility Audit undertaken.
- 14) **Christmas lights switching on:** To confirm final arrangements, as agreed at Parish Council meeting.
- 15) **Parish Walkabouts:** To receive notes of the walk around the Parish on Tuesday 29th October 2024.
- 16) **Village Noticeboards:** To consider a proposal from Cllr Hadley to take two village noticeboards into Parish Council ownership. (**Paper 5**)
- 17) **North Cotswolds Rotary:** To receive an update from Cllr Hadley regarding the North Cotswolds Rotary purchasing a new noticeboard to go by the public toilets in the village.
- 18) **Artwork:** To consider a motion by Cllr L Launchbury to consider artwork to improve/beautify the collection of utility boxes on the approach to the village. (**Paper 6**).
- 19) **Jubilee Gardens:** To discuss whether to continue the prohibition of dogs at Jubilee Orchard and if so to improve the signage. (from PC meeting 24/198).
- 20) **The Old Aquarium.** To receive an update from Highways Committee.
- 21) **CNL:** To consider request from Cotswolds National Landscape for outdoor learning space (**Paper 7**).
- 22) **Correspondence:** Letter from tenant re Cemetery Lane allotments (**Paper 8**).
- 23) **Items to note.** To receive reports for information only.
- 24) **Date of Next Meeting:** Wednesday 11th December 2024 at 7.00pm in the Salmonsbury Room.