

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ
Tel: 01451 820712

Email: committee.clerk@bourtononthewater-pc.gov.uk

To Parish Environment Committee Councillors

You are hereby summoned to attend a **Parish Environment Committee Meeting at 7.00pm on Wednesday 11th December 2024 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

Recording of Proceedings – *The law allows the public proceedings of Council and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted.*

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting.

V. Oliveri

Mrs Vanessa Oliveri
Committee Clerk

5th December 2024

AGENDA

Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).

- 1) **Apologies for absence** - Cllr S Coventry.
- 2) **Declarations of Interest**
- 3) **To receive and approve the minutes of the meeting held on Wednesday 13th November 2024.**
- 4) **Matters Arising:**
 - a) Grass verge agreement with GCC Highways. – To receive an update.
 - b) To receive an update on the installation of the Victoria Cross plaque at the War Memorial on the village green.
 - c) To note the utility companies are being contacted to request permission to add street art onto proposed utility boxes in the village for a future project.
 - d) To note the sign on the green by The Old Aquarium had been re-positioned, turf has been laid by sign and the reflective strip around the outside of the sign has been added.
- 5) **Finance:**
 - a) To note the current Burials & Allotments and Village Maintenance Summary Report (**Paper 1**) and the Earmarked Reserves report (**Paper 1a**).
- 6) **Churchyard & Cemeteries:**
 - a) Dropped Kerbs at Cemetery:
To receive an update from Cllr A Roberts on adaptations to driveway kerbstones at Cemetery for wheelchair access onto grassed areas as a result of meeting with AP Transport on site to discuss the requirements.
- 7) **Allotments:**
 - a) To consider draft heads of terms for Springvale Allotments site renewal of lease for recommendation to full Council for approval. (**Paper 2**).
 - b) Quote for Piece Hedge – To receive a quote to reduce the hedge at Piece Hedge and to select a preferred quote. (**Papers 3**).
 - c) Cemetery Lane allotments – Request for wood chip & manure bays at top of site.

- 8) **Village Maintenance:**
 - a) Village Maintenance Contract: To receive an update on the village maintenance contract.
 - b) Hedge cutting at Beddome Way/Croome Gardens (Ref item 8b PEC 13/11/2024)
 - Committee to note that this section of hedge is not annotated on the current Bourton Chase map and therefore not included in the contract.
 - To consider quotes to cut hedge not included in current maintenance agreement. **(Papers 4).**
- 9) **Village Green:**
 - a) **Maintenance of slabs along riverside walk:** To receive an update from Cllr A Roberts on the maintenance of slabs along the riverside walk required.
 - b) **Bulb Planting:** Cllr B Hadley to update the committee on bulb planting on the village green.
 - c) **Village Green Risk Assessments:** To note if a Cllr has carried out a walk around the village green with the recreation equipment inspector to go through the risk assessment list.
 - d) **Turf laying on the Village Green:**
 - To note funds available in this financial year for Village Green Refresh'
 - To consider quote from idverde and agree on options and timings. **(Paper 5).**
- 10) **Back of War Memorial Regeneration Area:** To receive any updates from the working party.
- 11) **Regeneration of the pavement area in the High Street by the Cheltenham bus stop:** To receive any updates from the working party.
- 12) **Accessibility Audit:**

Dropped kerbs – To receive an update of the installation of dropped kerbs in the locations agreed arising from the Accessibility Audit undertaken.
- 13) **Christmas lights switching on:** To receive an update of the Christmas lights switch on in the village. To agree volunteers for 14th January to help with the removal of the Christmas tree.
- 14) **Parish Walkabouts:** To receive combined notes of all four Parish walkabouts and decide upon actions required. **(Paper 6).**
- 15) **Village Noticeboards:** To receive an update on whether BBN would take on the village noticeboards.
- 16) **North Cotswolds Rotary:** To receive an update from Cllr Hadley regarding the North Cotswolds Rotary purchasing a new noticeboard to go by the public toilets in the village.
- 17) To receive update on treatment of Japanese Knotweed at The Naight.
- 18) To note Openreach's Cabinet Art Policy **(Paper 7).**
- 19) **Correspondence:** A resident of the village remembers years ago that the arches of the bridges in the village used to be illuminated which gave a magical quality to the Christmas decorations. Could this be considered in future years?
- 20) **Items to note.** To receive reports for information only.
- 21) **Date of Next Meeting:** Wednesday 22nd January 2025 at 7.00pm in the Salmonsbury Room.