



Bourton-on-the-Water Parish Council

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To Parish Environment Committee Councillors

13th March 2025

You are hereby summoned to attend a **Parish Environment Committee Meeting at 7.00pm on Wednesday 19th March 2025 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

Recording of Proceedings – *The law allows the public proceedings of Council and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted.*

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting.

Kay Linnington

Miss Kay Linnington

Locum Committee Clerk

AGENDA

Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).

- 1) **Apologies for absence**
- 2) **Declarations of Interest**
- 3) **To receive and approve the minutes of the meeting held on Wednesday 26th February 2025.**
- 4) **Action List:** To review progress with actions from the previous meeting (**Paper 1**)
- 5) **Finance:** To note the current Burials & Allotments and Village Maintenance Summary Report (**Paper 2a**) and the Earmarked Reserves report (**Paper 2b**).
- 6) **Churchyard & Cemeteries:**
 - a) Committee to resolve that the unspent amount of £406.25 for Memorial Safety Testing (Code 21049) is transferred to the Churchyard & Cemetery Maintenance EMR to maximise funds available for repairs in the next financial year.
 - b) **Memorials:**
 - i) To discuss and consider the reasons for the PC to fund the repairs if the owner cannot be traced or is deceased (**Paper 3**)
 - ii) To resolve that the memorials with deceased or untraced owners are repaired at the Parish Council's cost at a maximum cost of £4,200 + VAT.
- 7) **Village Green:**
 - a) **Bourton Rovers FC request:** To consider an application for Bourton Rovers FC to use the Village Green & River for duck racing & football in the river from 11am-2pm on Monday 25th August 2025.
 - b) **Village Green gate trash screen – War Memorial:** To discuss and agree further actions on the trash screen that covers the culvert in the ditch by the War Memorial – it was proposed at the last meeting as needing to be repaired/replaced. (**Paper 4**)

- 8) **Biodiversity:**
 - a) **Biodiversity Audit:** To receive an update.
 - b) **Grant Application to CNLF:** To approve submission of a grant application to Cotswolds National Landscape's Farming in a Protected Landscape programme to fund a Biodiversity Audit (**Paper 5**)
- 9) **Grounds Maintenance Contract:**
 - a) **The Naight:** To approve a quote from idverde of £500 for an additional strim of the Bund at The Naight in the spring in addition to the autumn cut included in the maintenance contract. As per item 10, 26th February meeting.
 - b) **Birdland:** To discuss and propose further action on the wooden posts opposite Birdland as people are parking on the grass.
- 10) **GRCC's Village of the Year Award:** To discuss and consider entering Bourton on the Water in the GRCC's Village of the Year Award – Deadline 30th April 2025 (**Paper 6**)
- 11) **Raised Flower Beds:** To receive an update on raised flower beds in front of Dial House.
- 12) **Proposed planting of memorial tree at Jubilee Orchard (as per item 11b from 26th February):** To clarify arrangements for planting and charging, if required.
- 13) **Correspondence:**
- 14) **Items to note. To receive reports for information only.**
- 15) **Date of Next Meeting:** 7pm on Wednesday 30th April 2025 in the Salmonsbury Room.
- 16) **Confidential Session:** Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to tenancy matters. As such, the press and public are excluded from this part of the meeting.
- 17) **Allotments:** To discuss an ongoing issue at the Piece Hedge site and agree further actions (**Confidential Papers 7a & 7b**).