



Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre, Moore Road,
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To Parish Environment Committee Councillors

You are hereby summoned to attend a **Parish Environment Committee Meeting at 7.00pm on Wednesday 26th February 2025 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

Recording of Proceedings – *The law allows the public proceedings of Council and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted.*

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting.

Kay Linnington

Miss Kay Linnington

Locum Committee Clerk

20th February 2025

AGENDA

Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).

- 1) **Apologies for absence**
- 2) **Declarations of Interest**
- 3) **To receive and approve the minutes of the meeting held on Wednesday 22nd January 2025.**
- 4) **Action List (Paper 1):** To review progress with actions from the previous meeting.
- 5) **Finance:** To note the current Burials & Allotments and Village Maintenance Summary Report (**Paper 2a**) and the Earmarked Reserves report (**Paper 2b**).
- 6) **Churchyard & Cemeteries:**
 - a) To review and approve three quotes obtained for Cemetery hedge reduction (**Papers 3a, b & c**).
 - b) Memorial Inspections
 - i) To review outcomes of inspections (**Paper 4a**)
 - ii) To receive report and recommendations from Assistant Clerk (**Paper 4b**) and agree further actions
- 7) **Village Green:**
 - a) **Village Green Hire Applications:** To consider applications received (**Paper 5**)
 - b) **Village Green Railings:** To approve quote from idverde for installation & removal of temporary railings on the village green in November 2025 and March 2026 (**Paper 6**).
 - c) **Village Green Risk Assessment (Paper 7):** To receive and approve the Village Green Risk Assessment and agree actions required.
 - d) **Hanging Baskets (Paper 8):** To review quote from Plantscape for delivery, installation and maintenance at a cost of £2,589.50 + VAT.
 - e) **Raised beds in Village Centre (Paper 9):** To review quote from Plantscape for planting, maintenance and watering over the season at £6,380 + VAT.

- 8) **Tourist Levy:** To agree a recommendation to full Council that the £40k for the regeneration of the Cheltenham bus stop area is reallocated to the project for regeneration of the area behind the war memorial due to difficulties with clarification of land ownership.
- 9) **To review Biodiversity Policy** and duty (**Paper 10**).
- 10) **Grounds Maintenance Contract:** To agree proposal from Cllr Roberts to add additional strim of bund at The Naight in spring as well as autumn.
- 11) **Trees**
 - a) Ash Dieback Project: To note delivery of two crab apple trees, stakes and guards for planting on the Bund w/c 24th February.
 - b) Memorial Tree: To consider a request to plant a memorial tree in the village.
- 12) **Correspondence:**
- 13) **Items to note.** To receive reports for information only.
- 14) **Date of Next Meeting:** 7pm on Wednesday 12th March 2025 in the Salmonsbury Room.