



## **Bourton-on-the-Water Parish Council**

Council Office, The George Moore Community Centre,  
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### **To Members of the Staffing Committee**

You are hereby summoned to attend an Extraordinary meeting of the Staffing Committee to be held at **9am on Tuesday 6<sup>th</sup> May 2025** in the Salmonsbury Room at The George Moore Community Centre.

**Recording of Proceedings:** The law allows the public proceedings of Council and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted as is live or subsequent broadcast. Live commentary is not permitted. As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know prior to the date of the meeting.

*Sharon Henley*

Sharon Henley  
Mrs Sharon Henley  
Clerk/RFO

29<sup>th</sup> April 2025

### **AGENDA**

**Public Session:** Opportunity for members of the public to speak on items on the agenda for a maximum of 3 minutes, as per Standing Orders.

1. Apologies for absence.
2. Declarations of Interest.
3. Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to employment matters. As such, the press and public are excluded from the meeting.
4. Recruitment of new Administration Officer:
  - a) To receive recommendations from the interviewing panel following interviews w/c 28<sup>th</sup> April.
  - b) To resolve to offer the role to the selected candidate.
  - c) To agree any further actions required.
5. To agree a date for the next meeting.